

Language Leisure Classes -

Conditions of agreement: When signing this agreement, TR Sports and the named person agree to the following terms and conditions, which apply throughout the entire contract length.

Language course enrolment -

The course requires you to pay the full amount up front prior to the courses start date. In the event of any of the adult language classes being cancelled due to a pandemic or restrictions, a full refund for any remaining classes will be issued. If your chosen course had to be cancelled due to insufficient numbers after the enrolment period has concluded, a full refund will be made. Once you have made payment for the course, this confirms your place. If the course is cancelled, we will delete this form. All forms are stored within a secure Microsoft account and documents are kept for a limited time in line with the college GDPR policies.

Your Commitment -

1. The student must inform TR Sports if they have medical condition that may affect their ability to undertake the classes.
2. The student agrees to pay the full fee (non-refundable unless otherwise stated) for the duration of the language course regardless of the level of attendance made.
3. You must not: a) Abuse the equipment at TRC (any deliberate damage is chargeable to the individual; b) Behave in a violent or rude manner towards other students or staff; c) Smoke in any parts of TRC; d) Bring alcohol, drugs or other mood-altering substances into TRC. e) Use facilities whilst under the influence of alcohol, narcotics or other mood-altering substances.

Our Commitment -

- 1.To maintain the highest standards we may occasionally need to carry out repairs on rooms and you maybe be moved to a different location within the college. We will inform students in advance of any maintenance work that may prevent access to parts or all the facilities or access to IT equipment.
- 2.Cancelled classes caused by repairs, emergencies, staff illness or inclement weather will result in an additional class being added to the end of the course.
- 3.We will compensate students for any loss or damage you may suffer should we fail to carry out obligations under this agreement to a reasonable standard. This also applies if we break any duties enforced upon us by law unless this failure is due to: your own fault, another person or company not associated with TRC; events that neither us nor our suppliers could have expected even if we had taken all reasonable care.
- 4.We are not insured for any loss, damage or theft of your personal property whilst on our premises. We recommend you always keep your personal possessions on you. The class would require you to bring a pen for the classes.

5. We keep your details for the contract term set up for the language leisure classes you will be attending, in line with the college GDPR policy.

6. We will where possible notify students in advance of any changes to conditions opening hours or facilities.

7. We can change, withdraw or add to these conditions at any time, change certain facilities at our discretion.

8. All students must be over the age of 18 to attend these courses, if not it is possible to attend alongside a parent or guardian or in some cases, we may seek parental permission.

9. Use of premises;

- The site has a car park located at the back of the college, site has a 5mph speed limit and you park your car at your own risk.
- Toilets are on site.
- The classroom will have sufficient lighting, chair and desk, if we need to consider any considerations you must inform us prior to your attendance.
- In any emergency you will follow directions to a fire exit or lock down the room following any intruder alerts.
- A First aider or defibrillator are located at the TR Sports main reception desk.

College Safeguarding terms

The college has a safeguarding policy accessible via the internet. Students of the language leisure classes are to confine themselves to the language class areas for these classes and not use the rest of the site or maintain conversations with daytime students beyond the basic terms of social politeness. All users of the sports centre facilities for the language leisure classes are to report any concerns in terms of safeguarding to a member of staff. If any interactions with daytime students cause members concern, they should report this to the sports centre reception desk, who will in turn inform the college safeguarding team.

PLEASE INDICATE YOUR ACCEPTANCE OF THE ABOVE TERMS AND CONDITIONS BY INDICATING YES IN AGREEMENT.

If no is selected, we will contact you to discuss these reasons, and this may prevent you from enrolling onto the courses.