

TRC Policy Statement on Provider Access



Thomas Rotherham College: Provider Access Policy

Introduction

This policy statement sets out the college's arrangements for managing the access of providers to students at the college for the purpose of giving them information about the provider's education or training offer. This complies with the college's legal obligations under Section 42B of the Education Act 1997.

Student Entitlement

All students in years 12-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through events, student briefings and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact Rachel Mullins, Manager for Careers and Employer Engagement (Careers Leader)
Telephone: 01709 300600; Email: Rachel.mullins@thomroth.ac.uk

Opportunities for Access

A number of events, integrated into the college careers programme, will offer providers an opportunity to come into college to speak to students and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Level 2	Careers Fair	Job Ready Event/Recruitment Fair	Job Shop programme
Y12	Careers Fair		Preparation for HE Event
Y13	Careers Fair	Job Ready Event/ Recruitment Fair	Preparation for HE Event Job Shop programme

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and Facilities

The college will make the Lecture Theatre, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The college will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Area (in the Learning Resource Centre), which is managed by the college librarian. The LRC is available to all students throughout their free periods, break and lunchtimes.

Approval and review

Approved **March 2022** by Governors
Next review: **March 2023**

Signed: Tim Mulroy: Chair of Governors and David Naisbitt: Principal and Trust CEO





Policy Review	Every 1 year
Policy to be approved by	ELT and TRC LGB
Date of Review	March 2022
Approved by ELT and TRC LGB	
Next Review	March 2023
Lead Professional	Assistant Principal TRC and Careers Manager
Communication	Web, published documents